

This notice tells you how Ignite Sports Coaching (“Ignite”) will deal with your personal information.

You can ask for further information about our use of your personal information (which in this document also means your child’s information) or complain about its use in the first instance, by emailing info@ignitesportscoaching.co.uk

If you have any concerns regarding our processing of your personal information, or are not satisfied with our handling of any request by you in relation to your rights, you also have the right to make a complaint to the Information Commissioner's Office, First Contact Team, Wycliffe House, Water Lane, Wilmslow, SK9 5AF.

What personal information will you collect about me and my child?

We will collect and process the personal information that you give us in person, by phone, e-mail, filling in forms, including on our website, and when you report a problem to us.

We will only collect personal information that we require to fulfil our contractual or legal requirements unless you consent to provide additional information. The type of personal information we will collect includes basic personal information (i.e. name, address and date of birth), occupation and financial details, health and family information.

How do you use my personal information?

We will only collect and use your personal information:

- (i) where the processing is necessary in connection with providing you with a product or service you have requested;
- (ii) to meet our legal or regulatory obligations; or
- (iii) for our "legitimate interests".

It is in our “legitimate interests” to collect your personal information as it provides us with the information that we need to provide our products and services to you more effectively. We will always ensure that we keep the amount of information collected and the extent of any processing to the absolute minimum to meet this legitimate interest.

Who do you share my personal information with?

Where necessary, we will only share the personal information you gave us for the purposes of providing you with the products and services you requested with legal and regulatory bodies in order to meet our legal or regulatory requirements.

We will retain and process your personal information only for as long as necessary to meet the purposes for which it was originally collected. These periods of time are subject to legal, tax and regulatory requirements or to enable us to manage our business.

What are my data protection rights?

You have a number of rights under the data protection laws, namely:

to access your data (by way of a subject access request);

to have your data rectified if it is inaccurate or incomplete;

in certain circumstances, to have your data deleted or removed;

in certain circumstances, to restrict the processing of your data;

a right of data portability, that is, to obtain and reuse your data for your own purposes across different services;

to object to direct marketing;

to claim compensation for damages caused by a breach of the data protection legislation;

if we are processing your personal information with your consent, you have the right to withdraw your consent at any time.

What happens if I fail to provide my personal information to you?

If you do not provide us with your personal information, we will not be able to provide you with the product or service you have requested.